



2024 ART AND CRAFT FAIR

May 18th and 19th, 2024

Dear Artists, Crafters and Commercial Vendors:

We would like to invite you to the 2024 Westby Syttende Mai Arts & Crafts Fair, the 2-day will be held on Saturday May 18th & Sunday May 19th, 2024. Indoor tent space is limited and will be open on a first come first serve basis, electricity hookup will be provided for indoor/outdoor vendors you are encouraged to bring your own setup supplies including extension cords. Outdoor vendors are responsible for bringing their needed set up supplies and are allowed and encouraged to bring an E-Z UP tent that will fit within the provided 10x10 space. Application Deadline is April 12th, 2024.

Location: Market Street – located behind Subway and Our Saviors Lutheran Church in Westby

Date & Time: Saturday May 18th, 2024 – 10AM to 5PM Sunday May 19th,2024 – 10AM to 4PM

Set-Up: Vendors are welcome to set up on Saturday Morning beginning at 7:30AM. The event coordinators will be present to further direct you to your reserved vendor space on Market Street. You may temporarily park at the barricades on the north end of Market Street to unload. All vehicles will need to be moved to an alternative parking area. We ask that all vendors are setup by 9:30AM on both days! Thank You!

Each booth entrant is responsible for providing his/her own tables, chairs, props/display, & are responsible for setup, exhibition, and removal of display. The Westby Syttende Mai organization, show coordinator, members, volunteers, or City of Westby will NOT be responsible for your booth area and its contents. No overnight security will be provided. This is a family-friendly event, and we appreciate you taking part in our celebration as a respectful and responsible business owner.

All vendor spaces will be 10x10 in size for a total fee of \$20 for both days for outdoor spaces and \$55 for indoors. You will be limited to “1 space” so please only send payment for 1 space. At the end of April if we have spaces left over and you marked the “would like a 2nd space” box found on the application, we will contact you. Payment for additional spaces will be needed on or before your arrival setup.

Commercial Vendors: only 1 of each company/type will be allowed.

Crafter: this is NOT the 1st application received, craft show. We will be reviewing all applications and selecting. You will be notified shortly after April 13th if you have been selected to join our event. We will do our absolute best to allow all of those who are interested the opportunity to be part of these wonderful days. Once the application is accepted, you will be contacted with a email with a link that you may be able to pay online if you wish to have that option. All payments can be made either via mail or online.

Cancellation Policy: Once your application is accepted if you cancel for any reason, NO refunds will be made after April 27, 2024. If the event is cancelled due to COVID, refunds will be provided. If payment was made online refunds will be available via cash due to the refund cost online. Thank you for understanding!

Questions Feedback: Please call/text or email Derek Martine at derekrccw@yahoo.com or (608)797-5849

We are looking forward to a wonderful 2024 and seeing you at Westby's Syttende Mai Celebration! Tusen Takk!

Derek Martine
Arts & Crafts Event Coordinator



2024 ART AND VENDOR APPLICATION

May 18th and 19th, 2024

Application and Payment Due by April 12, 2024

Name: _____ Phone: _____

Company Name: _____

Email: _____

Address: _____

City: _____ State: _____ Zip: _____

Description of Items for Sale:

State Sales Tax I.D. Number (if applicable): _____

Please provide a photo (by mail or email) or link (Website / Facebook Page) of items that will be sold.

Location: Market Street – Located behind Subway and Our Saviors Lutheran Church in Westby
Arts & Crafts (handmade or up-cycled items only) & Limited Commercial /Resale
All vendor spaces are 10x10. Commercial /Resale will be limited to 1 vendor per company.

_____ I would like a tent space – Limit is 1 space per crafter: Tent space is \$55.00.

_____ Arts & Crafts Space outdoor: \$20.00 – Limit 1 space

_____ Commercial/Resale Space: \$20.00 – Limit 1 space

_____ I would like a second space if available after April 30th (Pay on or before checking in)

Important Notes: There will not be tent coverage provided for those who are not in the Tent space or outdoors. Vendors are responsible for bringing their needed set up supplies and are allowed to bring an E-Z UP tent if it fits within the 10x10 space provided.

The inside tent spaces are very limited and will come on a first come first serve basis until filled.

Comments: Vendors must provide their own tables, chairs, props/display, and are responsible for setup, exhibition, and removal of display on both days. No overnight security will be provided.

If Mailing Application Please Mail To:

Westby Syttende Mai – 17th of May, Inc
Attn. Arts & Craft Fair
P.O. Box 31 Westby, WI 54667

Checks Payable To:

Westby Syttende Mai – 17th of May, Inc.

NEW LEAD

Arts & Crafts Event Coordinator Derek Martine at derekrcw@yahoo.com (608)797-5849